

Nikil Jose

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EXPERIENCE

Owner, notion9

Nov '01 – Present

- HTML5, CSS, PHP, JavaScript, jQuery, Bootstrap
- Adobe Creative Suite
- WordPress, Joomla, Drupal, WooCommerce, OpenCart, Magento, Shopify
- Responsive Web design & Development compatible with mobile environments.
- Static & Dynamic Web Design & Development with E-Commerce functionalities
- MySQL, MSSQL DB setup, implementation, maintenance & support
- Graphic Design, Multimedia presentations, Applications & Print related works
- Audio & Video productions
- Mobile Applications Development
- E-Learning specific to mobile environments, Online training design & Development
- E-Learning Design, Development & Consulting
- WCAG 2.0, 2.1 Accessibility Compliance
- Domain & Hosting Reselling for small to large size business

E-Learning Consultant, RCAF, DND

Apr '22 – Present

- The conversion of existing & new classroom courses to online formats in English & French using Adobe Captivate. Building custom materials required for specific requirements of the course.
- Re-developing interactive Flash & 3D content from the media files by preserving some of the utilities and converting to an HTML5 format.
- Testing eLearning programs to client approved design documents, instructional standards, scripts & storyboards.
- Ensuring consistency with guidelines, conventions, taxonomies, and/or best practices in the use of metadata, understanding audience needs analysis, technical writing
- Testing for SCORM conformance in and approved Learning Management system/Learning Content-Management System (LMC/LCMS) testing environment.
- Recording the results of all QA interventions and making them available to the Technical Authority.

Technologies: Adobe Creative Suite, 3D Studio Max, SCORM, LMS, HTML5, JavaScript

E-Learning Consultant, Calian IT & Cyber Solutions

Jan '20 – Present

- Develop wireframes and prototypes for training module designs around customer needs
- Find creative ways to solve UX problems (e.g., usability, findability)
- Build storyboards to conceptualize designs to accurately convey project plans.
- Decipher script/storyboard and develop instructional design for the creation of fully functional.
- Storyline learning modules. Build and create the actual modules within Articulate Storyline 360.
- Translate script/storyboard, graphic assets, and activity concepts into working interactive learning experiences.
- Work in collaboration with project lead and other team resources when required.
- Review developed modules for quality assurance.

Technologies: Adobe Photoshop, Adobe Illustrator, Adobe Flash, Adobe Dreamweaver, Adobe Captivate, Articulate Storyline, 360, Rise, SCORM, LMS, ActionScript, HTML, JavaScript

E-Learning Consultant, CFHSTC, DND

Aug '20 – Mar '22

- Design & Development of CFHSTC's existing & new online courses in English & French using Articulate Storyline 360. Building custom materials required for specific requirements of the course.
- Testing eLearning programs to client approved design documents, instructional standards, scripts & storyboards.
- Ensuring consistency with guidelines, conventions, taxonomies, and/or best practices in the use of metadata, understanding audience needs analysis, technical writing & WCAG 2.0, 2.1 Accessibility Compliance.

- Testing for SCORM conformance in and approved Learning Management system/Learning Content-Management System (LMC/LCMS) testing environment.
- Recording the results of all QA interventions and making them available to the Technical Authority.

Technologies: *Adobe Photoshop, Adobe Illustrator, Adobe Flash, Adobe Dreamweaver, Adobe Captivate, Articulate Storyline, 360, Rise, Lectora, SCORM, LMS, ActionScript, HTML, JavaScript*

Senior E-Learning Consultant (Project Lead), RCAF, DND

Sep '20 – Mar '21

- The conversion of existing & new classroom courses to online formats in English & French using Adobe Captivate. Building custom materials required for specific requirements of the course.
- Re-developing interactive Flash & 3D content from the media files by preserving some of the utilities and converting to an HTML5 format.
- Testing eLearning programs to client approved design documents, instructional standards, scripts & storyboards.
- Ensuring consistency with guidelines, conventions, taxonomies, and/or best practices in the use of metadata, understanding audience needs analysis, technical writing
- Testing for SCORM conformance in and approved Learning Management system/Learning Content-Management System (LMC/LCMS) testing environment.
- Recording the results of all QA interventions and making them available to the Technical Authority.

Technologies: *Adobe Creative Suite, 3D Studio Max, SCORM, LMS, HTML5, JavaScript*

E-Learning Consultant, CFSATE, DND

Dec '19 – Jul '20

- The conversion of CFSATE's existing & new classroom courses to online formats in English & French using Lectora Publisher. Building custom materials required for specific requirements of the course.
- Testing eLearning programs to client approved design documents, instructional standards, scripts & storyboards.
- Ensuring consistency with guidelines, conventions, taxonomies, and/or best practices in the use of metadata, understanding audience needs analysis, technical writing & WCAG 2.0, 2.1 Accessibility Compliance.
- Testing for SCORM conformance in and approved Learning Management system/Learning Content-Management System (LMC/LCMS) testing environment.
- Recording the results of all QA interventions and making them available to the Technical Authority.

Technologies: *Adobe Photoshop, Illustrator, Articulate Storyline, Lectora, SCORM, LMS, ActionScript, HTML, JavaScript*

Web Consultant, The Co-operators Insurance Company

Oct '19 – Jan '20

- Implement and provide expert advice on technical, design, usability and accessibility aspects related to primary company content management systems for websites, microsities, blogs, landing pages and portals for The Co-operators group of companies.
- Responsible for planning, maintaining, monitoring, and improving the company's websites, microsities, blogs, landing pages, portals and applications including loading of new pages, graphics, regular changes as required.
- Responsible for creating web standards, training, and supporting content editors, ensuring accurate and timely information is presented; ensuring all modifications/ updates follow the standards and that the standards are effectively communicated more broadly throughout the organization.
- Works with Manager, Digital Properties to manage stakeholder requirements in preparation for upcoming website projects, events, new rollouts, or other e-campaigns.
- Supports Search Engine Optimization (SEO) and Search Engine Marketing (SEM) programs, via analytics implementation and landing page creation/ testing.
- Debugs issues that arise with the performance of the websites and applications and is the liaison between our IT partners and Web Marketing to resolve the performance issues.
- Create and maintain internal process documents, and focuses on process improvements, where possible
- Supports Senior Web Consultant on maintenance issues, as required

Technologies: *SiteCore, WordPress, HTML5, JavaScript, jQuery, CSS, Confluence, JIRA*

Web Consultant, Scruffy Dog Photography

Jan '19 - Mar '19

- Re-Designed and updated the CMS platform from an older version by porting over more than 10,000 pages from older blogs and web pages.

- Cleaned & optimized old MySQL DB and set it up as new DB
- Designed and developed various sections of the website to customize look and feel based on client requirements.
- Designed and customized Web pages for Mobile and responsive screens. This included header, Navigation menu, Footer, and sidebar.
- Ported over multiple galleries and optimized image quality and size to have a proper balance based on client requirements.
- Conduct testing of websites, and software to assess user experience and ease of design.
- Developed a customized search bar for the website to match the design of the website.
- Setup SEO, Social Media elements on the website for marketing and sales
- Manage Analytics for the website with monthly reports sent to the client
- Maintenance and Support for the website to keep the CMS platform to be always up to date. Troubleshoot the website with any issues which may popup occasionally.

Technologies: *Adobe Photoshop, Adobe Illustrator, HTML5, JavaScript, jQuery, CSS, WordPress, Plugins, Pro-Photo*
E-Learning Consultant, CFHSTC, DND **Apr '18 – Jun '19**

- The conversion of CFHSTC's existing & new classroom courses to online formats in English & French using Articulate Storyteller. Building custom materials required for specific requirements of the course.
- Testing eLearning programs to client approved design documents, instructional standards, scripts & storyboards.
- Ensuring consistency with guidelines, conventions, taxonomies, and/or best practices in the use of metadata, understanding audience needs analysis, technical writing & WCAG 2.0, 2.1 Accessibility Compliance.
- Testing for SCORM conformance in and approved Learning Management system/Learning Content-Management System (LMC/LCMS) testing environment.
- Recording the results of all QA interventions and making them available to the Technical Authority.

Technologies: *Adobe Photoshop, Adobe Illustrator, Adobe Flash, Adobe Dreamweaver, Adobe Captivate, Articulate Storyline, 360, Rise, Lectora, SCORM, LMS, ActionScript, HTML, JavaScript*

Web Consultant, Sportswraps

Nov '18 – Feb '19

- Developed a WordPress (WooCommerce) platform website with a MySQL DB backend
- Designed and developed various sections of the website to customize look and feel based on client requirements.
- Designed and customized Web pages for Mobile and responsive screens
- Custom WordPress plugin & widget design & development to accommodate shipping to be compatible with FedEx. Checkout page to have website users mail a roster form to the client
- Setup SEO, Social Media elements on the website for marketing and sales
- Manage Analytics for the website with monthly reports sent to the client
- Maintenance and Support for the website to keep the CMS platform to be always up to date. Troubleshoot the website with any issues which may popup occasionally.

Technologies: *Adobe Photoshop, Adobe Illustrator, HTML5, JavaScript, jQuery, CSS, WordPress, WooCommerce, Custom Design & Plugin*

Web Consultant, Coconut Lagoon & Thali Restaurants

Aug '18 – Sep '18

- Re-Designed and converted the client's basic website to a CMS platform.
- Designed and developed various sections of the website to customize look and feel based on client requirements.
- Designed and customized Web pages for Mobile and responsive screens. Especially Header & Footer.
- Setup SEO, Social Media elements on the website for marketing and sales
- Manage Analytics for the website with monthly reports sent to the client
- Maintenance and Support for the website to keep the CMS platform to be always up to date. Troubleshoot the website with any issues which may popup occasionally.

Technologies: *Adobe Photoshop, Adobe Illustrator, HTML5, JavaScript, jQuery, CSS, WordPress, Custom Design, Photography*

Learning & Development Specialist, Blueprint Software Systems

Sep '16 – Apr '18

- Design and develop training content that is delivered via e-learning, onsite ILT and administer the Learning Management System (i.e., Setup user profiles, run reports, track subscription usage, etc.)
- Develop storyboards to communicate and review related training plans and content for different learners.
- Implement, upgrade, and maintain SCORM, while maximizing the hands-on learning experience
- Create intro, concept, and best practices slideware. Reference other knowledge base assets
- Perform and capture product demos, create interactive simulations, and record voiceovers.
- Enhance UX design by creating seamless navigation through various interfaces within the training.
- Create quizzes, tests, learning games, scoring, etc., all contributing to certification
- Processes
- Package the E-Learning modules after quality checks in HTML5. Optimizations to the JavaScript and styling in CSS to align with the quality standards of Blueprint
- Create Micro Web pages for the learning portal in HTML5 using Blueprint general style guide and design template for multiple departments to access their related content.

Technologies: *Adobe Photoshop, Adobe Illustrator, Articulate 360, Lectora Inspire, TalentLMS, SCORM, HTML, JavaScript*

E-Learning Consultant, Canada Border Services Agency

May '13 – Jul '16

- The conversion of CBSA's existing classroom courses to online formats in English & French using Adobe Captivate. Building custom materials required for specific requirements of the course.
- Testing eLearning programs to client approved design documents, instructional standards, scripts & storyboards.
- Ensuring consistency with guidelines, conventions, taxonomies, and/or best practices in the use of metadata, understanding audience needs analysis, technical writing & WCAG 2.0, 2.1 Accessibility Compliance.
- Testing for SCORM conformance in and approved Learning Management system/Learning Content-Management System (LMC/LCMS) testing environment.
- Recording the results of all QA interventions and making them available to the Technical Authority.

Technologies: *Adobe Photoshop, Adobe Illustrator, Adobe Flash, Adobe Dreamweaver, Storyline Articulate, SCORM, LMS, ActionScript, HTML, JavaScript*

Web Consultant, Bereavement Ontario Network

Jun '15 – Aug '15

- Re-Designed and converted the client's basic HTML website to a CMS platform
- Designed and developed various sections of the website to customize look and feel based on client requirements.
- Designed and customized Web pages for Mobile and responsive screens
- Conduct testing of sample applications, websites, and software to assess user experience and ease of design.
- Created a custom directory area where the audience can search for the nearest service
- Setup a membership area where the audience can login to manage their account
- Setup SEO, Social Media elements on the website

Technologies: *Adobe Photoshop, Adobe Illustrator, HTML5, JavaScript, jQuery, CSS*

Web Consultant, WSI Montreal

Jan '12 – May '16

- Responsible for Web/Mobile Design & Development
- Worked on multiple CMS websites of WSI Clients.
- Development of CMS & HTML5 static websites from wireframe up to publishing which involved design, demo, templating, development and publishing with QA checks and feedback sessions with clients.
- Development of WSI Montreal website with WP Engine and WordPress to pilot the use of WP Engine for the company to implement it with all their clients
- Porting of all client CMS WordPress websites from standalone servers to WP Engine platform for single dashboard monitoring and maintenance.
- Custom WordPress theme, plugin & widget design & development.
- Maintain and Support multiple single and multi-site WordPress websites
- Custom programming and development of mobile & web applications.

Technologies: *Adobe Photoshop, Adobe Illustrator, Adobe Flash, Adobe Dreamweaver, PHP, ASP, ActionScript,*

HTML5, CSS 3.0, LESS, JavaScript, jQuery

E-Learning Developer, Novartis

Sep '12 – Nov '12

- Design and Development of Online Training for sales team on road
- Published & packaged learning modules for Moodle LMS to be SCORM Compliant.
- Training modules were designed for mobile screens and iPads.
- Ensuring consistency with guidelines, conventions, taxonomies, and/or best practices in the use of metadata, understanding audience needs analysis, technical writing

Technologies: *Adobe Photoshop, Adobe Illustrator, Moodle LMS, SCORM, HTML, JavaScript*

E-Learning Developer, Innovatia

Dec '11 – Aug '12

- Design and Development of Online Multimedia Elements/Tutorials
- Defined back-end file structure for dynamic loading of assets using XML and created XML documents
- Published & packaged the learning modules for LMS systems to be SCORM Compliant.
- Ensuring consistency with guidelines, conventions, taxonomies, and/or best practices in the use of metadata, understanding audience needs analysis, technical writing

Technologies: *Adobe Photoshop, Adobe Illustrator, Adobe Flash, Adobe Dreamweaver, Adobe Captivate, SCORM, LMS, ActionScript, HTML, JavaScript*

Web Multimedia Developer, BlackBerry

Sep '08 – Jul '11

- Design and Development of Online Multimedia Elements/Tutorials
- Design, Development & maintenance of Internal Websites
- Developmental Research in Design and Mobile Interface
- Design & Develop dynamic Flash CMS systems based on 3rd party solutions
- Video Shoots & Audio/Video Production Works
- UNIX and Windows Database Support & Maintenance

Technologies: *Adobe Photoshop, Illustrator, Flash & Dreamweaver, SCORM, LMS, Adobe Premiere, Adobe After Effects, ASP, PHP, ActionScript, HTML, JavaScript, jQuery*

Web Multimedia Developer, Algonquin College

Jun '04 - May '08

- Responsible for Web Design and Development, CD Production & related works
- Working in a team on various company projects
- Audio/Video Digitization for Safety & Transportation Projects
- 2D Animations for Safety Illustrations / Presentations (SNC, India), AST
- 3D Rendering and Networking Assistant for Everest Project
- Photography, Video Shoots & Audio/Visual Production Works

Technologies: *Adobe Photoshop, Adobe Illustrator, Adobe Flash, Adobe Dreamweaver, Adobe Premiere, Adobe After Effects, Adobe Sound booth, 3D Studio Max, ASP, PHP, ActionScript, HTML, JavaScript*

Visual Effects Producer, Corel Corporation

Oct '05 - Jan '06

- Visual Effects for Product Videos and Advertisements & production works
- Software Introduction and Tutorial Movies
- Flash Movies and Animation for Corporate website
- 3D Models of Product Boxes, 2D/3D Animations for Product Presentations

Technologies: *Adobe Photoshop, Adobe Illustrator, Adobe Flash, Adobe Dreamweaver, Adobe Premiere, Adobe After Effects, Corel Draw, Autodesk Maya, ActionScript, HTML, JavaScript*

Teaching Assistant, Algonquin College

Feb '04 – Jun '04

- Tutored students on technical components
- Worked closely together with Professors and assisted course Coordinator in creating Computer Based Training for international students.

Technologies: *Adobe Suite, ActionScript, Director Lingo Scripting, HTML, JavaScript*

Web Multimedia Developer, Mercurial Minds, India

Feb '03 – Dec '03

- Website Design and Development for company and client works
- Online research and management
- 3D Modeling & Animation Works, Visual Effects Designer

Technologies: *Adobe Photoshop, Adobe Illustrator, Adobe Flash, Adobe Dreamweaver, 3D Studio Max, ActionScript, HTML, JavaScript*

EDUCATION

Post-Diploma Certificate in Interactive Multimedia

Jan '04 - Aug '04

Algonquin College, Ottawa, Canada

- Planning & Management, Design & Authoring, Graphics & Imaging,
- Audio & video, Dynamic scripting for the server, Interactive Animation,
- Motion graphics effects, 3D, Interface Design & Special Effects

Bachelor of Science Degree in Visual Communication

Jun '99 - Apr '02

The New College, Chennai, India

- History of Visual Arts, Desktop Publishing, Photography, Film studies,
- Publication Layout & design, Advanced Editing, Typography, Web Design, Graphics Management, Multimedia, Photojournalism, Drawing and Painting.

Advanced Diploma in Multimedia & Professional Diploma in Web Engineering

May '99 - Feb '01

Arena Multimedia, Chennai, India

- Computer Fundamentals, Audio & Video Editing, 3D Modeling & Animation,
- Character animation & visual FX, Motion graphics, Digital Imagery,
- Web Design, Animation & Publishing

SOFTWARE

- **Programming** HTML5, CSS3, Flash AS 3.0, XML, ASP, PHP, DB Functions
- **Design** Adobe. Illustrator, Photoshop & Corel. Draw
- **Web** Adobe. Dreamweaver, Muse, Fireworks, Rapid Intake
- **Production** Adobe. Premiere, After Effects & Sony. Vegas
- **Sound** Adobe. Audition, Sound booth, Sony. Sound Forge & Acid Pro
- **E-Learning** Adobe. Captivate, Storyline Articulate, Lectora Inspire, Moodle, SCORM, LMS
- **3D** Autodesk. Maya & 3D Studio Max, Swift 3D & Bryce 3D
- **CMS & ecommerce** WordPress, Joomla, Drupal, WooCommerce, OpenCart, Magento, Shopify
- **Project Management** Google Drive, GitHub, BaseCamp, HighRise

IN-TRAINING

- AngularJS, ReactJS, R, Python

SKILLS

- Visualize and design graphical elements, layouts etc.,
- Creating Computer Based Training presentations, Tutoring and Online Education.
- Design & develop Flash, Dynamic and Static Websites.
- Responsive Web Design & Development, App Design & Development.
- Digital photography, related Enhancements and Special Effects.
- Excellent proficiency in Computer Operations (Software & Hardware).
- 2D/3D Modeling & Animation Works.
- Language: Fluent in English, Tamil, Malayalam; Spoken Hindi.

ACHIEVEMENTS

Golden Web Award (ninthnotion.net, ver. i) Ottawa, Canada	Oct '04
Best outgoing student of the year – Bachelor of Visual Communications The New College, Chennai	Apr '02
Best Student Project – Academic Student Project (A.R.Rahman – A biography) Arena Multimedia, Chennai	Feb 2000

MEMBERSHIP/CLUBS

Board of Members, E-Publishing Course Planning Committee Algonquin College	Apr '07 – May '08
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